

**Gavilan Joint Community College District
Governing Board Agenda**

November 8, 2016

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.1 (a)

Instruction Office

SUBJECT: Curriculum

Resolution: BE IT RESOLVED,

Information Only

Action Item

Proposal:

That the Board review and approve the recommendations of the Curriculum Committee as reflected in the attached Curriculum Summary.

Background:

The Curriculum Summary lists courses and programs approved by the Curriculum Committee.

Budgetary Implications:

None.

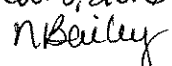
Follow Up/Outcome:

Curriculum modifications are incorporated into the college schedule and catalog.

Recommended By: Dr. Kathleen Rose, Superintendent/President

Prepared By: 
Dr. Kathleen A. Rose, Superintendent/President

Agenda Approval:  10/29/16
Dr. Kathleen A. Rose, Superintendent/President

APPROVED BY THE BOARD OF TRUSTEES
DATE Nov. 8, 2016


**GAVILAN BOARD OF TRUSTEES MEETING
NOVEMBER 8, 2016
CURRICULUM SUMMARY**

NEW COURSE PROPOSAL – SECOND READING

CSIS 575 Assistive Computer Technology for Reading and Writing 1 Unit, 1 Lec, 0 Lab
This course provides instruction in effective use of assistive computer technology for reading and writing assistance. Students with disabilities will learn how to use text-to-speech and word prediction programs for improved reading, writing and study skills. Special emphasis will be placed on reading comprehension, vocabulary development, prewriting and editing for correct usage and research facilitation.

JFT 8A Firefighter I Academy Skills Review and Certification 1.5 Units, 0 Lec, 4 Lab
This course reinforces, combines, and integrates the skills learned in the basic fire academy in accordance with the State Fire Marshal Firefighter 1 curriculum. Students are provided the opportunity to take the National Capstone tests for International Fire Service Accreditation Congress (IFSAC) and National Board on Fire Services Professional Qualifications (Pro Board) certifications. Successful completion of this course provides the student with the opportunity to apply for employment as a firefighter in the state of California and outside of California with those states that offer reciprocity.

**JFT 227 Chief Fire Officer 3A Human Resource Management for Chief Fire
1 Units, 0.67 Lec, 0.67 Lab**
This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodation, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits, and developing a measurable accident and injury prevention program.

**JFT 228 Chief Fire Officer 3B Budget and Fiscal Responsibilities
0.5 Units, 0.441 Lec, 0.58 Lab**
This course provides students with a basic knowledge of the budgeting requirements related to the roles and responsibilities of a Chief Fire Officer including developing a budget management system, developing a division or departmental budget, and describing the process for ensuring competitive bidding.

**JFT 229 Chief Fire Officer 3C General Administration Functions
1 Units, 0.67 Lec, 0.67 Lab**
This course provides students with a basic knowledge of the administration requirements related to the roles and responsibilities of a Chief Fire Officer including directing a department record management system, analyzing and interpreting records and data, developing a model plan for continuous organizational improvement, developing a plan to facilitate approval, preparing community awareness programs, and evaluating the inspection program of the AHJ.

**JFT 230 Chief Fire Officer 3D Emergency Service Delivery Responsibilities
1 Unit, 0.57 Lec, 0.8 Lab**
This course provides students with a basic knowledge of the emergency service requirements related to the roles and responsibilities of a Chief Fire Officer including developing a plan for the integration of fire services resources, developing an agency resource contingency plan, evaluating incident facilities, supervising multiple resources, developing and utilizing an incident action plan, obtaining incident

JLE 105 Correctional Officer Basic Academy

8 – 15.5 units, 5.5 – 11.11 Lec, 7.75 – 13.33 Lab

Update student learning outcomes, course description.

Change units:

From: 10.5 -14.5 units, 8.57 – 10.27 Lec, 7.41 – 14.85 Lab

To: 8 – 15.5 units, 5.5 – 11.11 Lec, 7.75 – 13.33 Lab

Justification: This course is designed to meet the California Corrections Standard Authority (CSA) requirements for entry level training of Correctional Officers for adult institutions.

JLE 121 Advanced Officer Training

.5 – 1 Unit, .35 - .5 Lec, .57 – 2.6 Lab

Change Units and hours:

From 2 Units, 1 Lec, 3.57 Lab

To: .5 – 1 Unit, .35 - .5 Lec, .57 – 2.6 Lab

Add repetition. The state requires annual ongoing training for law enforcement.

JLE 166 Crime Scene and Forensic Photography

.5 Units, .45 Lec, .91 Lab

Update prerequisite and student learning outcomes.

Justification: This course provides POST required training for crime scene and forensic photography.

JLE 180 Law Enforcement Seminar

.5 – 2 Units, .57-1.02 Lec, .34-3.54 Lab

Add repeatability as “Legally mandated training”

The state requires annual ongoing training for law enforcement.

Update methods of Instruction, student learning outcomes and methods of evaluation.

KIN 8 Introduction to Sports Psychology

3 Units, 3 Lec, 0 Lab

The Department of Kinesiology and Athletics would like to modify this course to allow it to be taught online. The department would like the option of teaching this class face to face or online. This would be the second online class (both lecture) for the department. It is our hope that the flexibility in the teaching/learning format will allow the course to be taught during intersession and/or at other times which allow the student/instructor the flexibility of not having to travel to campus. The Distance Education and Distance Education Contact information has been completed. And since we are reviewing the course, we updated the textbook information to a new edition and completed information on SLO assessment dates.

KIN 15 Sports and Society

3 Units, 3 Lec, 0 Lab

Adding the option to teach this class in an online format by completing the Distance Education and Distance Education Contact information. We also updated the textbook to a newer edition and indicated the SLO assessment year.

WTRM 101 Introduction to Water, Wastewater Technology

3 Units, 3 Lec, 0 Lab

This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 102 Beginning Water, Wastewater, Distribution Math

3 Units, 3 Lec, 0 Lab

This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 103 Introduction to Electrical and Instrumentation Processes

3 Units, 3 Lec, 0 Lab

This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 104 Motors and Pumps, Operation and Maintenance 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 105 Water Distribution 1 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 106 Beginning Water Treatment Plant Operation 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 107 Beginning Wastewater Treatment Operations 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 108 Water Distribution 2 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 109 Advanced Water Treatment Plant Operation 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 111 Advanced Wastewater Treatment Plant Operation 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 112 Applied Hydraulics 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 113 Beginning Wastewater Collection 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.

WTRM 114 Laboratory Analysis for Water, Wastewater 3 Units, 3 Lec, 0 Lab
This course is on the 5yr update cycle. Updated to current textbook edition, updated SLO assessment dates.

WTRM 115 Supervision 3 Units, 3 Lec, 0 Lab
This course is on the five year review cycle. The content was reviewed, textbook updated to the most current edition, and SLO's were reviewed with information about assessment dates included.